

SECOND AMENDMENT TO AMENDED AND RESTATED CONTRACT  
BETWEEN  
THE DEPARTMENT OF SERVICES FOR CHILDREN, YOUTH AND THEIR FAMILIES  
AND  
DELOITTE CONSULTING LLP

THIS SECOND AMENDMENT ("Amendment"), entered into April 28, 2017, and effective retroactive to the effective date, between the State of Delaware, Department of Services for Children, Youth and Their Families (the "Department"), and Deloitte Consulting LLP (the "Contractor"), is an amendment to the Amended and Restated Contract, dated as of March 29, 2016, between the Parties (the "Agreement"). Unless otherwise specifically defined herein, each term used herein shall have the meaning ascribed to such term in the Agreement.

**WHEREAS**, the Department and the Contractor have mutually agreed to make changes to the current Contract impacting the existing Project Milestones, Data Conversion Timelines; and

**WHEREAS**, the Department and the Contractor have agreed to add an additional Sprint (#13) with associated cost.

**NOW, THEREFORE**, in consideration of the foregoing recitals and mutual covenants contained herein, the Parties hereby agree as follows:

Effective upon execution of this Amendment are the following modifications:

1. Append the Contract with the included Change Request #3 outlining the scope of work and financial responsibilities as a result of the added Sprint #13.
2. Append the Contract with the included Attachment #1 Project Timeline Details of Change Request #3, updating the Project Milestones and the Data Conversion Timelines

All other terms and conditions remain the same.

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officials as to the date first above written.

FOR THE CONTRACTOR



Authorized Contractor Signatory  
Principal  
Deloitte Consulting, LLP

FOR THE DEPARTMENT



Josette Manning, Secretary  
Department of Services for Children, Youth and  
Their Families



Alison McGonigal, Director  
Division of Management Support Services

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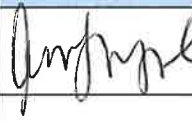
# State of Delaware DSCYF - FOCUS

## Change Request No. 3

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FOCUS Project Change Request Form			
<b>Date</b> (MM/DD/YY format)	4/27/2017	<b>Short Description</b>	Extend the project by four (4) weeks to allow for the addition of Sprint 13.
<b>Change Request #</b>	3	<b>Requestor</b> (first name- last name)	Alison McGonigal
<b>Requestor completes Sections 1-8</b>			
<b>Section 1. Reason(s) for the Change Request</b>			
<p>The original project schedule included 12 development Sprints. It has been determined that an additional Sprint (Sprint 13) is necessary to complete the objectives of the FOCUS Project. This Change Request has been created to add Sprint 13 and extend the FOCUS Project an additional four (4) weeks.</p>			
<b>Section 2. Requested Change Request Priority</b>			
Scheduled to be added to the backlog	N/A	High Priority	
<b>Section 3. Description of the Requested Change (describe the change as specifically as possible)</b>			
<p>Extending the FOCUS Project by four (4) weeks will: (1) allow additional time for data conversion activities/dependencies to be completed; and, (2) provide an additional development Sprint to address any incomplete Epics or State requested changes. Attachment 1 identifies the agreed to schedule and activity completion dates. Any delay in achieving these dates by either party will impact the rescheduled go-live date of November 1, 2017.</p> <p>Contractor's fixed fee to extend the team for an additional 4 weeks is \$600,000. All stories accepted by the Contractor into the Sprint 13 Backlog must be Successfully Completed and accepted by the Department prior to Final UAT. The Story Points for Sprint 13 shall not exceed 1600.</p>			
<b>Section 4. Impacts (Requestor to complete if known)</b>			
<b>This change impacts the following</b>			
<b>Area of Impact or Documentation Impact</b>	<b>Yes/No/Not Known</b>	<b>Description of impact and potential mitigation approach, if assessed</b>	
<b>Core Application</b>	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system	
<b>Interfaces</b>	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system	

FOCUS Project Change Request Form		
Workflow	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system
Reporting	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system
Security	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system
Training	Yes	Changes implemented in Sprint 13 will possibly impact several aspects of the FOCUS system
Conversion	Yes	DSCYF and Contractor agree that any impact to the timeline caused by delay in Conversion activities that are DSCYF/State responsibility, including its contractor performing the data conversion activities, will be immediately addressed and mitigated via a Change Request.
Communications	N/A	
DSCYF Business Impact	N/A	
Providers/Third Party	Yes	Provides Deloitte and a State third party contractor additional time to perform/complete data conversion related activities that impact the FOCUS Project's critical path and are dependencies for go-live.
Schedule Impact	Yes	The FOCUS Project go-live date will move from October 1, 2017 to November 1, 2017. Attachment 1 identifies the critical activities and milestones that if delayed, will impact the November 1, 2017 go-live date and require a Change Request to address.
Cost Impact	Yes	The fixed fee for the additional four-week extension is identified.
Contract Impact	Yes	No change in responsibilities.
Resource Impact	Yes	Resources required to work on Sprint 13 will be extended an additional four (4) weeks.
<b>Section 5. Deliverables / User Stories Impacted (Requestor to complete if known)</b>		
Sprint 13 will not exceed 1600 Story Points.		
<b>Section 6. Change Request Assumptions (Requestor to complete if known)</b>		
The following is an outline of the assumptions: None.		
<b>Section 7. Change Request Timeframe Estimates (Additional time / No Additional time)</b>		
Four (4) additional weeks added. Attachment 1 sets out the updated Project Milestone and Conversion Timeline that must be met to achieve the November 1, 2017 go-live.		
<b>Section 8. Review and Approval Schedule (to be completed by PMO)</b>		

FOCUS Project Change Request Form					
Approved Priority / Reason					
Implementation Status		Associated Sprint (X)			
Executive Steering Committee notification requirement		Not Required / Required			
Review and Approval					
Approved	Approved but deferred (Included estimated implementation date)	Declined (Summarized reason(s))	Name	Signature	Date
			Alison McGonigal		6/9/17
			Laura Miles		
			Sanjay Shah		6/8/2017
Section 10. Change Request Resources or Price Estimate (if applicable) (PMO and/or Technical team will complete)					
Labor Category (business, technical, programmer, etc.)			Staff	Cost	Total Cost
Team	Team Extended	Fixed Fee of \$600,000 to perform Sprint 13. Story Points not to exceed 1600.		\$600,000	
Total				\$600,000	

## Attachment 1: Project Timeline Details of Change Request #3

### Section 1: Project Milestones

With the addition of Sprint 13, the updated project milestones are as follows:

Activity	Duration	Start Date	End Date
<b>Sprint 13</b>	4 weeks	7/3/2017	8/1/2017
<b>Regression Testing</b>	3 weeks	8/2/2017	8/22/2017
<b>User Acceptance Testing (UAT)</b>	9 weeks	8/23/2017	10/25/2017
<b>Cutover</b>	1 week	10/25/2017	10/30/2017
<b>Go-Live Week</b>	1 week	10/30/2017	11/3/2017
<b>Training</b>	11 weeks	8/9/2017	10/25/2017
<b>Go Live Day</b>	1 day	11/1/2017	11/1/2017

Table 1

### Section 2: Data Conversion Timelines

DSCYF Management Information Systems (MIS) and State third party contractor will provide the following to Deloitte Consulting for each Sprint on or before the committed date in Table 2.

1. FACTS application map document
2. FACTS data extraction views
3. FACTS to FOCUS mapping clarifications

Delays in the delivery of the 3 items listed above will result in rescheduling of the go-live (and other project milestones) and will have cost impacts (including an extension of Deloitte Consulting resources).

Sprints	Committed Date
Sprint 8	4/28/2017
Sprint 9	5/25/2017
Sprint 10	6/22/2017
Sprint 11	7/20/2017
Sprint 12	8/16/2017
Sprint 13	8/23/2017
Unmapped Tables and Fields Info	9/15/2017

Table 2